

## VITA SITES IN THE SHAWANO AREA

**Shawano Sites** sponsored by CoVantage Credit Union and Shawano Community Education  
Starting Feb. 2nd by appointment only Call: 715-524-8200 Ext. 3226

**CoVantage Site** - Main Office on Green Bay St.  
Mondays 10 am – 3:30 pm  
Wednesdays 5 – 7 pm

**Shawano Community Education Office Site**  
(located in the Shawano Middle School)  
Fridays 9 am – 1:30 pm

On Fridays 9:00 – Noon taxpayers may use computers at the Community Education Office to prepare their own taxes using the My Free Taxes Program. (No appt. needed.) VITA volunteers will provide limited assistance.

**Gillett Public Library**  
Starting Feb. 6<sup>th</sup> by appointment only Call: 920-855-6224  
Tuesdays 9:30 am – 4:00 pm

**Pulaski Senior Citizens Center**  
Starting Feb. 8th by appointment only Call: 920-822-8100  
Thursdays Noon – 5:00 pm

**Menominee Indian Tribe of WI**  
Tribal Tax Office Call: 715-799-5139  
Mon. – Wed. 9:00 am – Noon/1:00 pm – 3:30 pm  
Thur.—Fri. 1:30 pm—3:30 pm

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## EARNED INCOME TAX CREDITS

### WHAT ARE THEY?

Put simply, they help families and individuals who earn low-to-moderate incomes keep more of what they earn. They lower taxes, add to wages and make work more affordable.

### WHAT ARE THE BENEFITS?

An Earned Income Tax Credit can result in thousands of extra dollars to families—yet every year, many families who think they're not eligible fail to claim them.

### WHO MISSES OUT?

Tax payers who have earned income but are not required to file taxes miss out on this credit. Only one in four who are eligible actually apply for an EITC.

## DON'T MISS OUT ON MONEY YOU'RE ENTITLED TO!

# VITA

FREE AND EASY  
TAX HELP

Financial Education Center

**UW**  
**Extension**  
University of Wisconsin-Extension



**UW Extension-Shawano County**  
311 N Main, Room 101  
Shawano, WI 54166  
715-526-6136  
711 (Wisconsin Relay)

# VITA

## WHAT IS THE VOLUNTEER INCOME TAX ASSISTANCE (VITA) PROGRAM?

The VITA program is a cooperative effort by the IRS, WI Dept. of Revenue, and United Way of Shawano County. Volunteers prepare and e-file taxes for low to moderate income families (less than \$66,000).

## WHO CAN GET HELP AT A VITA SITE?

- ♦ VITA income tax assistance is available for:
- ♦ Individuals/Couples of any age with income under \$66,000
- ♦ Individuals with disabilities
- ♦ Elderly individuals
- ♦ Individuals who qualify for the homestead credit or the earned income credit



## VERY IMPORTANT—SAVE TIME

Please bring ALL of the needed items with you to the site.  
If items are missing, your tax return CANNOT be completed.

- ♦ Photo ID and Social Security Cards for you
- ♦ Social Security Cards for all dependents, and spouse if filing jointly
- ♦ Wages statements—Form (s) W-2
- ♦ Pension and social security statements—Form (s) 1099R and SSA—1099
- ♦ Affordable Health Care Statements—Form 1095-A, (B) or (C)
- ♦ All 2017 informational statements, including
  - Interest and dividend statements—Form (s) 1099INT and 1099DIV
  - Mortgage interest statements—Form (s) 1098
  - Tuition payments statements—Form (s) 1098-T
  - Property tax receipt (s) for any property taxes paid in 2017
  - Closing statement for home purchased in 2017 (only applicable dates)
- ♦ Copy of last year's tax return, if available
- ♦ Information about any other sources of income, both taxable and non-taxable
- ♦ Info on all other deductions/credits (include charitable contributions or employee business expenses.)
- ♦ If homestead credit is claimed
  - A completed rent certificate and/or copy of your 2017 property tax bill
  - A printout of any Wisconsin Works (W2) payments received in 2017
- ♦ A record of any estimated tax payments made for the 2017 tax year
- ♦ If direct deposit of your refund is desired, a voided check for a checking account or deposit slip for a savings account

\*\*\*\*Do your own taxes for free, if your income is less than \$66,000 at:

<http://www.myfreetaxes.com>